



Rules & Procedures

We are excited for your interest in Richmond College's inaugural art show. This opportunity is open to **all University of Richmond undergraduate students**. Selected submissions may be displayed in the Whitehurst Living Room. Additionally, they may be included in future University publications, and/or showcased on Richmond College's website and social media platforms. All selections are at the discretion of the Richmond College Dean's Office staff including presentation and/or removal. An opening exhibit is anticipated in Spring 2024.

To submit your artwork, please read the requirements and selection criteria below and make your submission **on or before Friday, December 8, 2023**.

Requirements

1. Any active and currently enrolled University of Richmond undergraduate students are eligible to participate in the art show.
2. Photos, videos, or audio files must be original works.
3. Any materials submitted will become the property of the University of Richmond and may be edited and reproduced for publication in electronic or print form to promote the University and its related programs and activities.
4. A meaningful description of the art piece must be submitted along with the photo, video, or audio file.
5. **Pictures** – Please **upload** high-resolution files (JPG, JPEG, PNG, or TIF).
 - a. Photography work will be accepted.
 - b. For paintings, drawings, or sculptures – only the photo of your work will be accepted.
6. **Videos or Audios** – Please **upload** high-resolution files (MP4, MP3, or MOV).
 - a. No more than 3 minutes.
 - b. Cannot contain copyrighted materials.
 - c. Video/audio hosting links (i.e., YouTube, Vimeo, SoundCloud) will not be accepted. Please upload the file directly.

Selection Criteria

The Richmond College Dean's Office staff will review all photos, videos, or music files submitted. The materials submitted must be appropriate and reflect the theme above. Not all submissions will be selected for display, publication, or showcase.

Contact Information

Students who have questions about the art show or need help submitting their materials should contact the Richmond College Dean's Office at 804-289-8061 or email rcdean@richmond.edu.